

# ACER Online Test Application (TestApp) Instructions

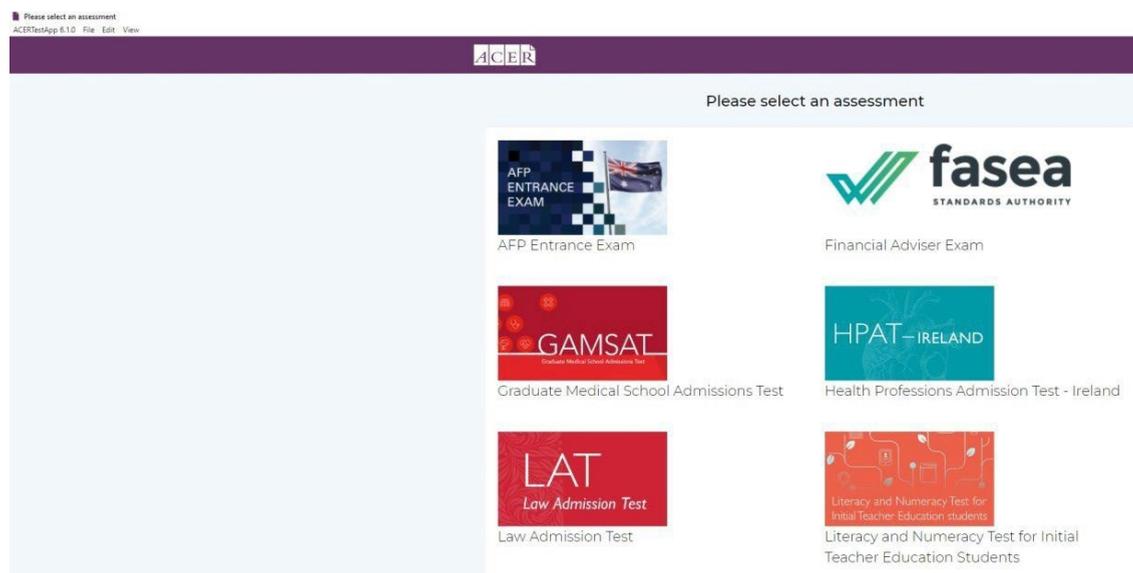
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## Use the TestApp before the test window commences.

Once you have registered for the test, you are advised to log into the TestApp to try the online practice materials for the test and familiarise yourself with both the TestApp and the ACER online test platform.

1. You will see the following page when you start the TestApp. You may close the application now if you have not registered to sit the test.



2. Click on the Literacy and Numeracy Test for Initial Teacher Education Students icon. You will see the following page.

## Welcome

### Literacy and Numeracy Test for Initial Teacher Education Students

Thank you for downloading the ACER Online Test Application. You have successfully installed the application.

You are advised to log in and do the online practice tests to familiarise yourself with this application as well as the test platform and functions such as the onscreen calculator in the numeracy test before your test day. Kindly note that if you have not registered to sit the test via remote proctoring, you will not be able to log in during the test window period.

Please follow the steps below on the test day.

1. Read instructions in the step-by-step guide available on <https://teacheredtest.acer.edu.au/sit/remote-proctoring>.
2. Start this application and log in on the test day. Your proctor will verify your details and ID photo on displayed on the dashboard.
3. Start Guardian Browser and go to <https://teacheredreg.acer.edu.au> 10 to 15 minutes before your scheduled session time. Log in to your ACER account and click the Log in to ProctorU button.
4. Follow the instructions on the screen.

Note: Unpermitted programs will be detected by the ACER Online Test Application while you are sitting the test. Your test will be locked and you will not be able to continue the test if such programs are detected. Hence, please ensure any remote desktop software, such as TeamViewer, AnyDesk, VNC, ConnectWise, and Apple Remote Desktop, have been disabled or uninstalled on your computer before you sit the test.

Log in

3. Click on the Log in button. You will see the following page.

The screenshot shows the ACER logo in the top left corner and a 'Home' link in the top right corner. The main heading is 'Literacy and Numeracy Test for Initial Teacher Education Students'. Below this, there is a 'Welcome' section with instructions: 'You will need to create an account to register for the Literacy and Numeracy Test for Initial Teacher Education Students.' It also provides links for signing up and logging in to resend an activation link. On the right side, there is a login form with fields for 'Username' and 'Password', a purple 'Log In' button, and a 'Reset my password' link.

4. Log in using your ACER candidate account. You will see the following page.

The screenshot shows the ACER logo in the top left corner and navigation links for 'Home', 'Account', 'Messages', and 'Logout' in the top right corner. The main heading is 'Literacy and Numeracy Test for Initial Teacher Education Students Registration'. Below this, there is a section titled 'Schedule, Update or Sit your test session' with a purple 'Log in to ProctorU' button. A navigation bar includes 'Registrations', 'Results', and 'Practice Material'. A light blue box contains a message about COVID-19 information. The main content area is titled 'Registrations for the Oct/Nov 2023 cycle are now open' and states 'You have a completed registration for the Oct/Nov 2023 cycle.' It lists 'Name: Candidate Surname' and 'Email Address: testing@acer.org'. A purple 'Manage registration' button is present. On the right, there is a photo of a woman with a green 'VERIFIED PHOTO' label below it. A note at the bottom suggests contacting the Teacher Test Office via the Messages function.

5. Click on the Practice Material tab. You will see the following page. Click the “Go to practice materials page” button.

ACER Home Account Messages Logout

## Literacy and Numeracy Test for Initial Teacher Education Students Registration

[Schedule, Update or Sit your test session](#)

Log in to ProctorU

Registrations Results **Practice Material**

### Practice Material

Practice materials are available on the practice materials page.

Go to practice materials page

6. Click on any of the practice test to do the test.

ACER Home Account Messages Logout

## Practice Materials

Please note that a report will only be generated for the Literacy Practice Test and Numeracy Practice Test. Please print a copy of the report at the end. Your responses will not be saved once you have exited. Answers provided are not recorded by the system for the other practices. Should you want to keep track of the answers you have provided, you have to record your responses manually.

[Literacy Sample Questions](#)

[Numeracy Sample Questions](#)

[Literacy Practice Questions](#)

[Numeracy Practice Questions](#)

[Literacy Practice Test](#)

[Numeracy Practice Test](#)

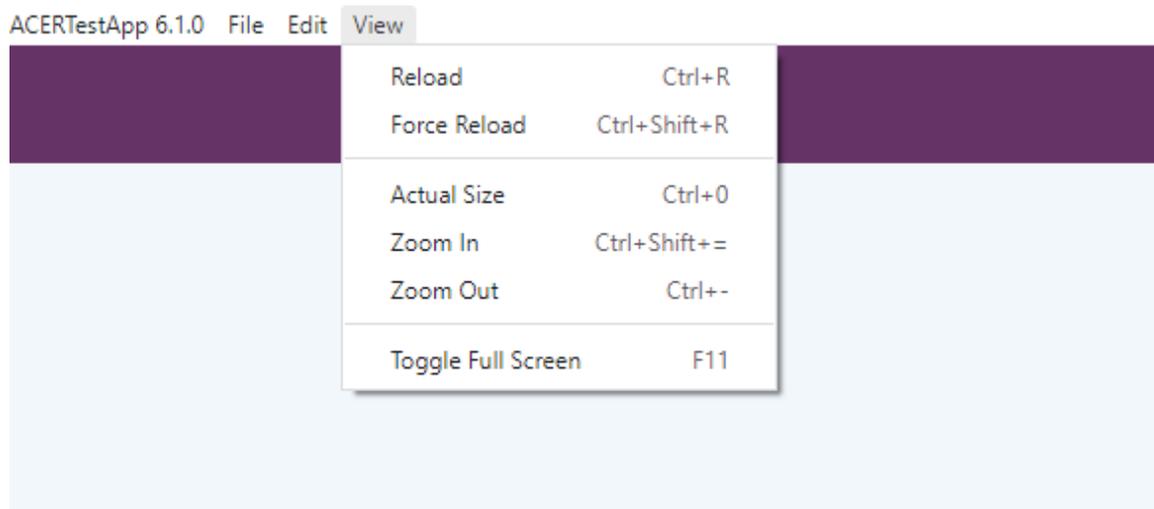
Please click the link below to download the PDF versions of the practice material.

<https://teacheredtest.acer.edu.au/prepare/practice-material>

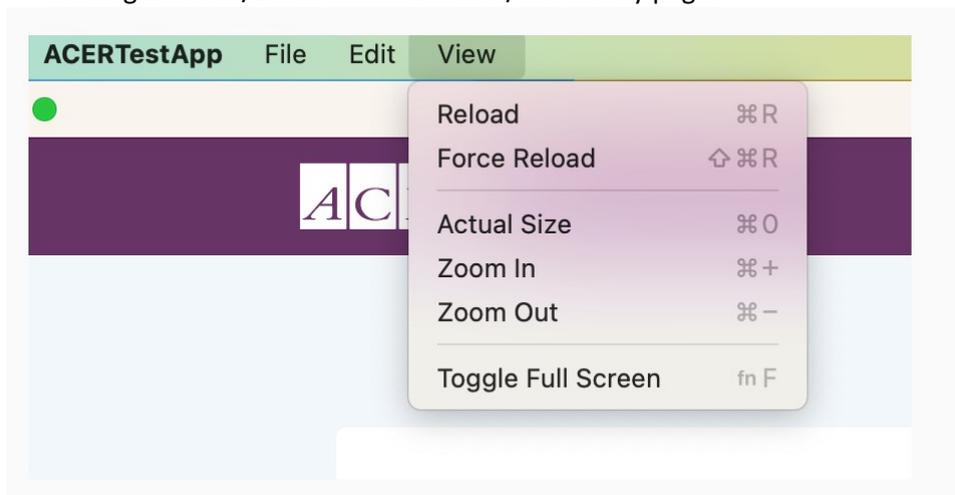
## Using the functions of the TestApp.

### Zoom in/out

For Windows, you can use Ctrl+Shift+=/Ctrl+- or click on View on the menu bar, followed by clicking Zoom In/Zoom Out to zoom in/out on any page.



For Mac, you can use Command + +/ Command + - or click on View on the menu bar, followed by clicking Zoom In/Zoom Out to zoom in/out on any page.

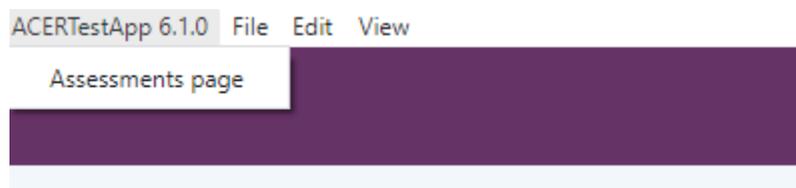


### Reload

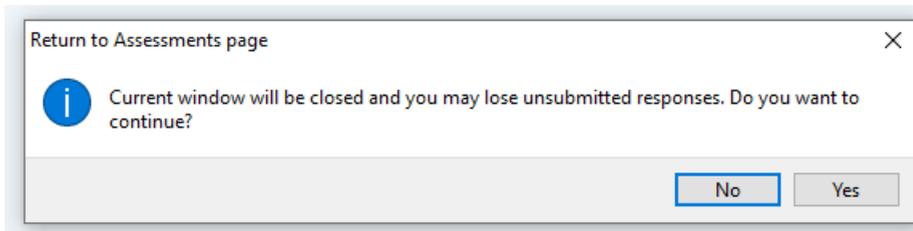
If a page is not displayed properly, you can use Ctrl + R (for Windows)/ Command + R (for Mac) or click on View on the menu bar, followed by clicking Reload to refresh the page.

### Return to the homepage

You can go back to the homepage of the TestApp by clicking on ACERTestApp on the menu bar, followed by clicking Assessment page.

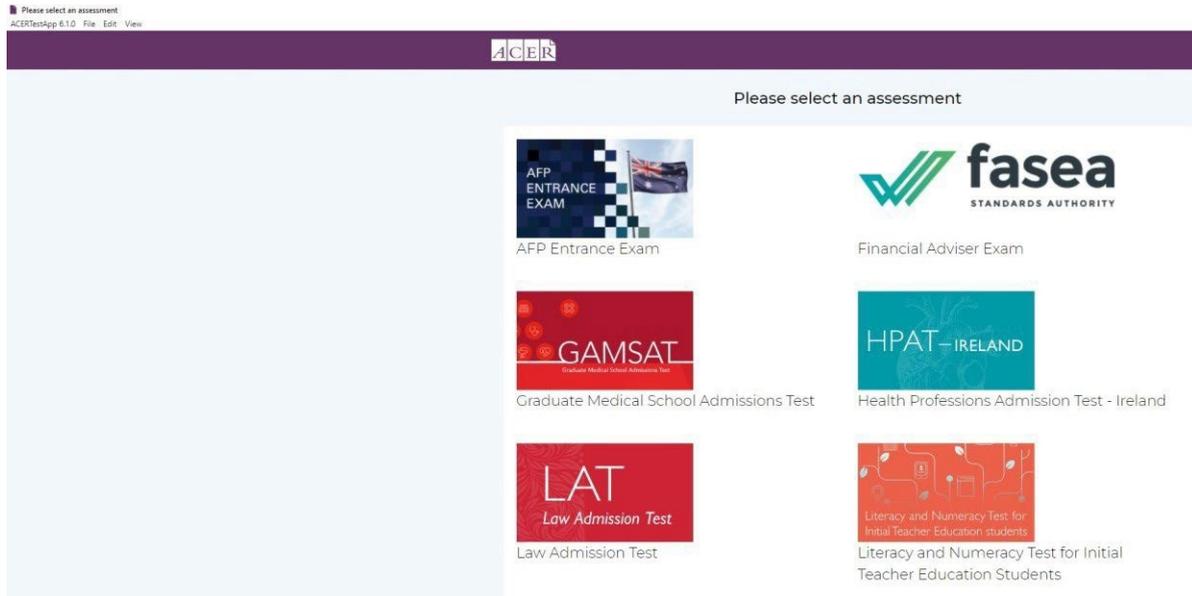


You will see the following alert when you click the Assessment page. Click Yes to continue. When you are sitting the test, your answers are saved automatically to the ACER server during the test.



Sit the test using the TestApp on the test day.

1. Start the TestApp before you start your ProctorU session on the test day. When the application starts, you will see the following homepage. Click on “Literacy and Numeracy Test for Initial Teacher Education Students”.



2. Click on the “Log in” button when you see the following page.

Welcome

## Literacy and Numeracy Test for Initial Teacher Education Students

Thank you for downloading the ACER Online Test Application. You have successfully installed the application.

You are advised to log in and do the online practice tests to familiarise yourself with this application as well as the test platform and functions such as the onscreen calculator in the numeracy test before your test day. Kindly note that if you have not registered to sit the test via remote proctoring, you will not be able to log in during the test window period.

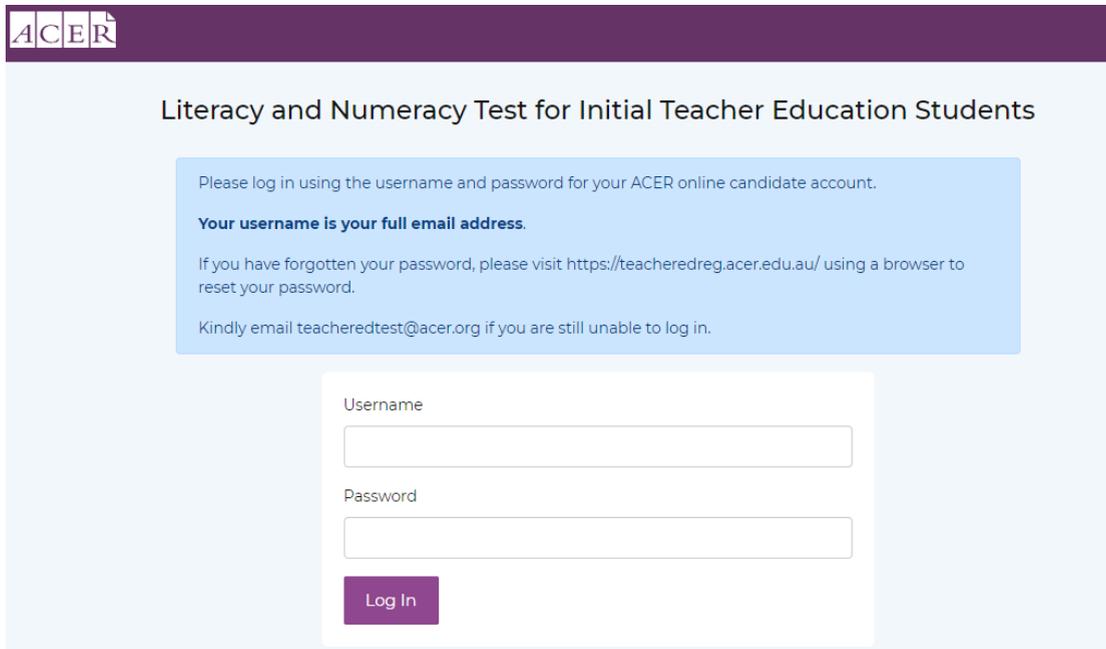
Please follow the steps below on the test day.

1. Read instructions in the step-by-step guide available on <https://teacheredtest.acer.edu.au/sit/remote-proctoring1>.
2. Start this application and log in on the test day. Your proctor will verify your details and ID photo on displayed on the dashboard.
3. Start Guardian Browser and go to <https://teacheredreg.acer.edu.au> 10 to 15 minutes before your scheduled session time. Log in to your ACER account and click the Log in to ProctorU button.
4. Follow the instructions on the screen.

Note: Unpermitted programs will be detected by the ACER Online Test Application while you are sitting the test. Your test will be locked and you will not be able to continue the test if such programs are detected. Hence, please ensure any remote desktop software, such as TeamViewer, AnyDesk, VNC, ConnectWise, and Apple Remote Desktop, have been disabled or uninstalled on your computer before you sit the test.

[Log in](#)

3. Log in using your ACER candidate account details when you see the following page. **You will not be able to log in if you did not register to sit the test by remote proctoring for the current test window.**



The screenshot shows the ACER logo in the top left corner. The main heading is "Literacy and Numeracy Test for Initial Teacher Education Students". Below this is a light blue box containing instructions: "Please log in using the username and password for your ACER online candidate account. **Your username is your full email address.** If you have forgotten your password, please visit <https://teachereg.acer.edu.au/> using a browser to reset your password. Kindly email [teacheredtest@acer.org](mailto:teacheredtest@acer.org) if you are still unable to log in." Below the instructions is a white login form with two input fields: "Username" and "Password", and a purple "Log In" button.

4. After you have logged in, you will see the following page. Leave the application running and stay on this page. Start your ProctorU session and follow the proctor's instructions. When the proctor instructs you to start the application, do not start it again, instead, come back to this page and let the proctor check your details on the page. The proctor will copy your test component username displayed on the page to unlock your test and inform you to start the test after he or she has checked your details. Please check that your details (including your name and the test component you are sitting) are correct. Please inform the proctor and wait for your proctor to unlock your test if these details are correct. If not, please inform the proctor of the error.

### Literacy and Numeracy Test for Initial Teacher Education Students

Start the TestPractice Material

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**Name:** Candidate Surname

**Email Address:** testing@acer.org

**Literacy Username:** 222000499\_literacy

Locked

**Numeracy Username:** 222000499\_numeracy

Locked



VERIFIED PHOTO

- Once your proctor confirms that the test has been unlocked, refresh the application by using Ctrl+R or clicking on View on the menu bar, followed by clicking Reload. You also can reload the page by using Ctrl+Shift+R or clicking on View on the menu bar, followed by clicking Force Reload.

Please check that the test component that your proctor has been unlocked is correct, otherwise, please inform your proctor. Click on the Start button next to the test component to start the test.

You will see the following if the proctor unlocks the literacy test.

**Literacy and Numeracy Test for Initial Teacher Education Students**

Start the TestPractice Material

**Name:** Candidate Surname  
**Email Address:** testing@acer.org

**Literacy Username:** 222000499\_literacy

Literacy▶ Start

**Numeracy Username:** 222000499\_numeracy

Numeracy■ Locked



VERIFIED PHOTO

You will see the following if the proctor unlocks the numeracy test.

**Literacy and Numeracy Test for Initial Teacher Education Students**

Start the TestPractice Material

**Name:** Candidate Surname  
**Email Address:** testing@acer.org

**Literacy Username:** 222000499\_literacy

Literacy■ Locked

**Numeracy Username:** 222000499\_numeracy

Numeracy▶ Start



VERIFIED PHOTO

- Click on the arrow button to start the test.

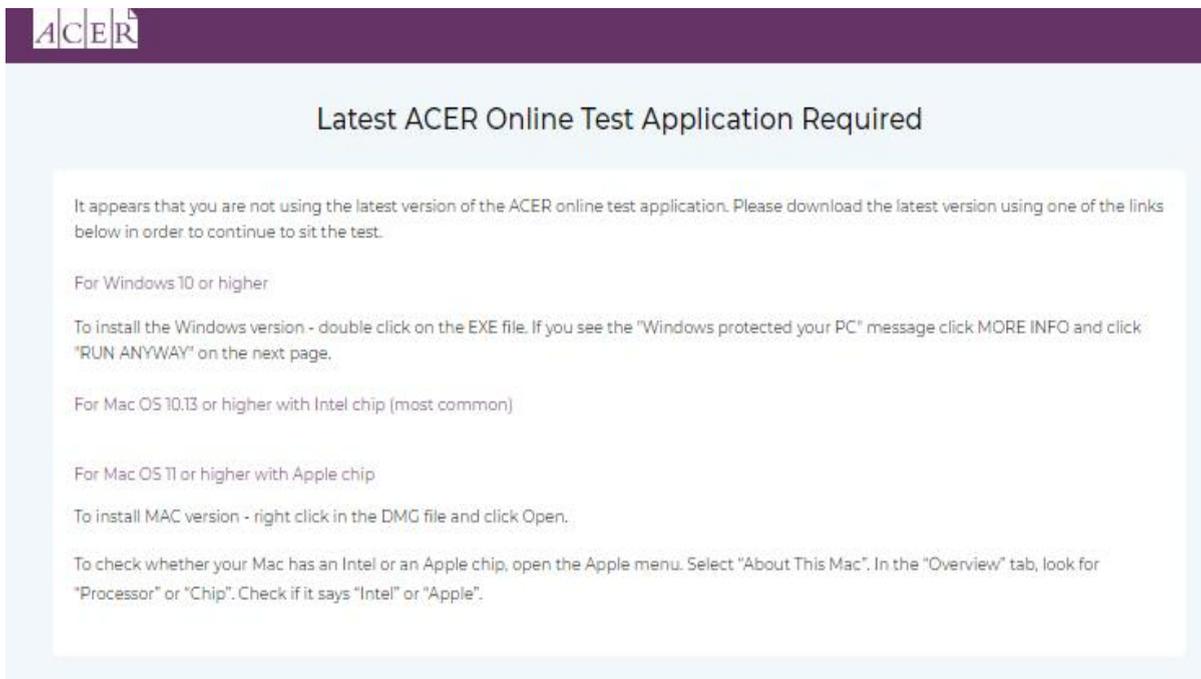
## Troubleshooting

### The application is closed unintentionally

If the application is closed either by accident, or by itself, or displaying an error message on the test day, please contact the proctor immediately and wait for the proctor's instructions. You will need to repeat the steps in the section above to resume the test.

### Latest version of the application required

If you see the following page when you start the application, you are not using the latest version of the application. Please click on the link to download and install the latest application.



The screenshot shows a purple header with the ACER logo. Below it, a light blue box contains the following text:

**Latest ACER Online Test Application Required**

It appears that you are not using the latest version of the ACER online test application. Please download the latest version using one of the links below in order to continue to sit the test.

For Windows 10 or higher

To install the Windows version - double click on the EXE file. If you see the "Windows protected your PC" message click MORE INFO and click "RUN ANYWAY" on the next page.

For Mac OS 10.13 or higher with Intel chip (most common)

For Mac OS 11 or higher with Apple chip

To install MAC version - right click in the DMG file and click Open.

To check whether your Mac has an Intel or an Apple chip, open the Apple menu. Select "About This Mac". In the "Overview" tab, look for "Processor" or "Chip". Check if it says "Intel" or "Apple".

## Installation warning on Windows

If you see the following message when you install the application, please click on More info.



You will now see the following message. Click on **Run anyway**.

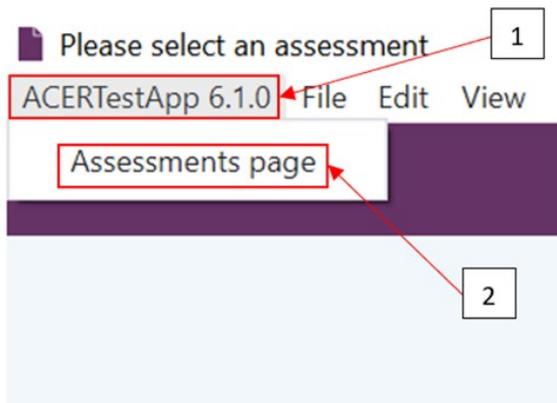


### Install the Mac version of the Application

Right click on the dmg file and click Open. If you are unable to install the application, please refer to the "Open a developer-signed or notarized app" section on <https://support.apple.com/en-us/HT202491>.

### The ACER TestApp shows a blank page instead of the Assessments page

For Windows, click on 'ACERTestApp 6.1.0' near the top left corner and then click 'Assessments page' to load the Assessments page.



For Mac, click on 'ACERTestApp' near the top left corner and then click 'Assessments page' to load the Assessments page.

